

Coventry Local Schools

Job Posting



TO: CLASSIFIED PERSONNEL **Position available to current employees, current substitutes & outside applicants**
FROM: GEORGE FISK, SUPERINTENDENT
DATE: MARCH 20, 2024
SUBJECT: TEMPORARY SEASONAL HELP - MAINTENANCE

Temporary seasonal maintenance work will be available beginning May 30 for up to 105 days from 6:00 a.m. to 2:00 p.m. Monday – Friday. The rate of pay is \$12.00 per hour six (6 positions available).

Current Employees: If you are interested in applying please send a letter of intent to Mrs. Kelly Kendrick, Director of Operations via email.

Qualified Applicants: If you meet the requirements and are interested in applying for this position, please apply by visiting our district website and apply through Applitrack.

Under the supervision of the Superintendent or designee, persons will be assigned various jobs throughout our district.

CHARACTERISTIC DUTIES

Seasonal workers are needed to work within the Operations Departments (Maintenance and Technology) to assist in the care of grounds, building and technology needs to include, but not limited to:

- lawn care (mowing, weeding, raking, mulching)
- general cleaning of facilities
- painting
- technology relocation
- technology maintenance (previous experience preferred)
- technology setup
- building inventory

Qualifications

1. Ability to work with others
2. Be physically able to perform work tasks assigned
3. Possess a driver license
4. Physical ability –
 - **Lift 20 lbs.** constantly during the workday
 - **Lift 40 lbs.** frequently (i.e. heavy equipment)
 - **Lift 100 lbs.** frequently (i.e. two story ladders)
5. Be prompt and reliable according to the work schedule.

Applicants who have not previously worked for Coventry Local Schools must have a background check **completed before employment** can begin.